

Government of the People's Republic of Bangladesh  
Ministry of Cultural Affairs  
ICT Section  
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Memo: 43.00.0000.126.18.026.19- 77

Date: 07/02/1426  
23/05/2019

To : Chief Accounts officer  
Ministry of Cultural Affairs  
CGA Office Bhaban,  
3<sup>rd</sup> Phase, Segunbagicha, Dhaka.

Subject: Participation in "Professional Development Course on Innovation" to be held in Asian Institute of technology, Thailand from 02-06-2019 to 07-06-2019.

The undersigned is directed to convey the approval of the Government of the following delegation from respective organization, Ministry of cultural Affairs to participate in "Professional Development Course on Innovation" to be held in Asian Institute of technology, Thailand from 02-06-2019 to 07-06-2019 or nearby (excluding travel time) under the following terms and conditions. The particulars of the officials are as below:

No	Name & Designation	Department	Passport No.
1	Md. Kamal Uddin Ahammad, Deputy Director	Bangla Academy	Appeared
2	Md. Aksaruzzaman Nuri, Conservation Chemist	Bangladesh National Museum	BN0566085
3	Hasan Mahmud, Public Relation Officer	Bangladesh Shilpakala Academy	BF0517177
4	Khondkar Asif Mahtab, Assistant Director	Department of Public Libraries	OC3252437
5	Khandokar Mahfuz Alam, Assistant Architect	Department of Archaeology	OC2257505
6	Haris Sarker, Programmer	Directorate of Archives and Library	OC4194514
7	Md. Fakhrul Alam, Assistant Editor	Kabi Nazrul Institute	OC8147835
8	Khatuna Jannat, Assistant Programmer	Copyright office	Appeared
9	A K M Azad Sarker, Display Officer	Bangladesh Folk Art & Crafts Foundation	OC0259680
10	Kumaresh Chandra Biswas, Research Officer	National Book Centre	BJ0769978

2. The terms and conditions are as follows:

- The duration of visit including the transit time will be treated as on duty.
- They will draw their pay and allowances in local currency.
- All training fees of all participants will be borne by Training head of Ministry of Cultural Affairs, Government of the People's Republic of Bangladesh.
- All delegates will get round trip air fare, transit allowances, terminal charges, Pocket money, comprehensive allowances from their respective organization by the Government of the People's Republic of Bangladesh.
- On return from abroad, they will submit a report to the Ministry within 7 (seven) days as per prescribed format.

3. This Order is issued with the approval of the competent authority.

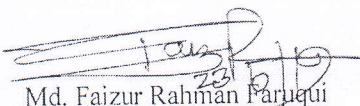
  
Md. Faizur Rahman Faruqi  
Joint Secretray  
Phone: 02-9514160  
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Memo:43.00.0000.126.18.026.19- 77

Date: 05/02/1426  
28/05/2019

Copy for kind information and necessary action (not in line with the seniority):

1. Senior Secretay, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
2. Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
3. Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
4. H. E. The High Commissioner of Bangladesh, Thailand.
5. H. E. The High Commissioner, the High Commission of Thailand in Bangladesh, Bangladesh.
6. Director General (Consular and welfare wing), the Ministry of Foreign Affairs, Segunbagicha, Dhaka (with a request to issue a note verbal for visa processing for the mentioned members of the delegation).
7. Director, Hazrat Shah Jalal International Airport, Dhaka.
8. Executive Director, Foreign Currency and Policy Division, Bangladesh Bank, Dhaka.
9. PS to Honourable State Minister, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
10. PS to Secretary, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
11. Md. Kamal Uddin Ahammad, Deputy Director, Bangla Academy, Dhaka.
12. Md. Aksaruzzaman Nuri, Conservation Chemist, Bangladesh National Museum, Dhaka.
13. Hasan Mahmud, Public Relation Officer, Bangladesh Shilpakala Academy, Dhaka.
14. Khondkar Asif Mahtab, Assistant Director, Department of Public Libraries, Dhaka.
15. Khandokar Mahfuz Alam, Assistant Architect, Department of Archaeology, Dhaka.
16. Haris Sarker, Programmer, Directorate of Archives and Library, Dhaka.
17. Abdur Rahim, Deputy Secretary, Kabi Nazrul Institute, Dhaka.
18. Khatuna Jannat, Assistant Programmer, Copyright office, Dhaka.
19. A K M Azad Sarker, Display Officer, Bangladesh Folk Art & Crafts Foundation, Dhaka.
20. Kumaresh Chandra Biswas, Research Officer, National Book Centre, Dhaka.
21. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
22. Assistant Programmer, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
23. Office copy.

  
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